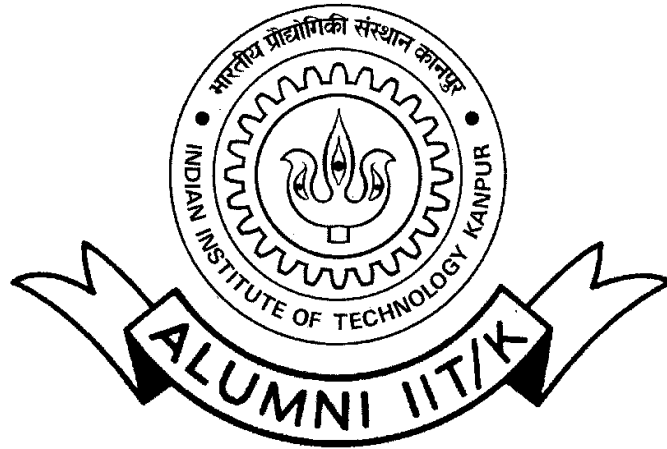


**Alumni Association
Indian Institute of Technology Kanpur**



**Board of Directors 2016-2018
Minutes for the 3rd Meeting**

**Date: Tuesday, August 23, 2016
Time: 06:30 PM (IST)**

Through: Conference Call (GoToMeeting)

Alumni Association, IIT Kanpur
Board of Directors 2016-2018
3rd Board Meeting
Date: Tuesday July 23, 2016 Time: 6:30 pm

AGENDA

Agenda Item 1	Welcome to the Members
Agenda Item 2	Confirmation of Minutes of the 2nd BOD Meeting held on May 18, 2016
Agenda Item 3	Action Taken Report <ul style="list-style-type: none"> • (5.1/2nd Meeting) Ayyangar Committee Report • (6.3/2nd Meeting) Soumabh Fund – Transfer of Money
Agenda Item 4	Update from the Secretary
Agenda Item 5	Reports from AA Sub –Committees <ul style="list-style-type: none"> • IT Committee • Fund Raising Committee • Election Committee <ul style="list-style-type: none"> • Recommendations • Identification of posts for which re-election is required. • Nomination of Election Officer • Committee to be formed to review Constitution, Bylaws and Chapter guidelines and suggest amendments in light of functional issues and those faced during past elections. • New Committees Added <ul style="list-style-type: none"> ▪ AA Advisers ▪ Brand Building with Batches ▪ Campus Connect Community
Agenda Item 6	Chapter News <ul style="list-style-type: none"> • Chapter Accreditation • Chapter Activities and Feedback
Agenda Item 7	Regularization of open points <ul style="list-style-type: none"> • Control of Facebook and other Social Network accounts and actions required thereof. • Resignation of Ashok Gupta
Agenda Item 8	Support for Stage III Cancer Treatment (T3M1N0) - Nitesh Prajapat (IIT K - Y8324)
Agenda Item 10	Any other item with the permission of Chair

Kripa Shanker
Secretary, Alumni Association
IIT Kanpur

Alumni Association, IIT Kanpur
Board of Directors 2016-2018
Minutes for the 3rd Meeting

Date: Tuesday, August 23, 2016 Time: 6.30 PM

Venue: IIT Kanpur (through GoToMeeting)

Members Present:

1. Pradeep Bhargava
2. Prakash Rastogi
3. Kritika Singh
4. Sanjay K. Ayyangar
5. Sanjeeb Kumar Patjoshi
6. Ajay Kumar Shukla
7. Sudhir Mishra
8. Bimal Sangari
9. Rajeev Gupta
10. Kripa Shanker

Regrets:

1. Ashok Gupta
2. Vivek Vipul
3. B V Phani

Agenda Item 1	Welcome to the Members
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At the outset, the Secretary apologized for the excessive delay caused in convening the BOD meeting which occurred due to some serious health problems in his family. The members sympathized and expressed their best wishes and desired that the urgent pending work be completed expeditiously.

At the request of the Secretary, Mr. Pradeep Bhargava, President, took over as the Chair and called the meeting to order. He welcomed all the members present.

Mr. Pradeep Bhargava and some other members enquired about the status of the affairs on the campus following the sad demise of the Shri Alok K Pandey, a Ph D student in the Materials Science Programme on August 8, 2016. The Secretary provided the details about the summary of events as mentioned in Annexure - 1. The members expressed their satisfaction and desired that all the stakeholders should exercise adequate care and

pay the required attention to ensure that issues are amicably resolved and the image of the Institute is not tarnished.

Agenda Item 2	Confirmation of Minutes of the 2nd BOD Meeting held on May 18, 2016
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The minutes of the 2nd BOD meeting as circulated earlier after incorporating the comments sought and obtained from the members were confirmed without any further comments. The confirmed minutes are enclosed as Annexure – 2 of these minutes.

Agenda Item 3	Action Taker Report
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3.1 ATR (Item 5.1/BOD 2nd Meeting) Ayyangar Committee Report

Subsequent to the BOD 2nd Meeting held on May 18, 2016, vide the announcement no. AAITK/2016/BOD/2nd Meeting dated June 07, 2016, the following committee was constituted to review the issues related to the elections of BOD AA IIT Kanpur held in March 2016 and make the necessary recommendations for the coming AA elections :

1. Sanjay Ayyangar, Member, BOD, AA IIT Kanpur (Chair)
2. Prof Gurunath, Professor, Chemistry, IIT Kanpur
3. Prof M K Harbola, Professor, Physics, IIT Kanpur
4. Prof Y N Singh, Head Computer Centre, IIT Kanpur
5. Mr Arun Singhal, Chief Electoral Commissioner, UP

The committee has submitted the report (Annexure - 3 of these Minutes). The major recommendation of the committee are as follows :

1. The elections for unfilled and vacant posts be held as per existing bylaws.
2. The Board shall nominate an Election Officer and an Election Committee to conduct the elections. In future, these may be nominated on a fixed tenure basis to avoid duplication of effort in case of any eventuality.
3. The Election Officer so appointed shall publish the voter list and invite objections up to a deadline to be fixed by him.
4. The voter list shall be frozen on expiry of deadline fixed for its correction.
5. The Election Officer shall publish the schedule of elections in accordance with the bylaws.
6. The elections shall be conducted on an electronic system to be decided by the Election Officer after examining the options available. The same shall be announced along with the schedule of elections.
7. The results shall be announced in accordance with the bylaws.
8. The decision of the election officer shall be according to the bylaws of the association (or the relevant State laws wherever the bylaws are silent) and shall be deemed to be final.

3.1 (a) Action on the Report

The BOD discussed the report and accepted the report of the committee. It also noted that in pursuance of the committee recommendation (1) above, the elections should be held as per existing bylaws for the following posts :

- (i) President (vacant due to sad demise of Sri R P Gupta)
- (ii) Secretary (unfilled in the previous elections concluded in March 2016)
- (iii) Treasurer (unfilled in the previous elections concluded in March 2016)

3.1 (b) Appointment of Election Officer

In pursuance of the recommendation (2) of the committee, the BOD appointed Prof Y N Singh as the Election Officer for conducting the elections for the positions that were not filled in the previous elections concluded in March 2016 and the position that fell vacant due to demise of Sri R P Gupta who was declared elected as President on April 15, 2016.

3.1 (c) Appointment of Election Committee

In pursuance of the recommendation (2) of the committee, the BOD proposed to appoint the following election committee :

- (1) Prof Y N Singh, Head Computer Centre and Professor, Electrical Engineering, IIT Kanpur
- (2) Prof Gurunath, Professor Chemistry, IIT Kanpur
- (3) Prof C S Upadhyay, Professor, Aerospace Engineering, IIT Kanpur.

In order to expedite the process of initiating the process, the Secretary was asked to seek the consent of the members proposed and issue the letters of appointment with a request to expedite the process of conducting the elections as it was already overdue.

3.2 ATR (Item 6.3/BOD 2nd Meeting) Soumabh Fund – Transfer of Money

The BOD was informed by the Treasurer that the required documents have been obtained from Soumabh and his relatives and found to be in order. A total of 107 donors donated a total amount of Rs. 12,97,121.72. The Board approved the transfer of Rs. 12,86,382.17 after deducting the ICICI bank commissions and ICICI bank service taxes from the amount collected to the account suggested by Mr Soumabh.

Agenda Item 4	Updates by the Secretary
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The Secretary presented the following updates about the AA:

4.1 AA Reunions : There are 7 alumni reunions, as of now, scheduled for the year 2016-17. The list is attached as Annexure-4. The necessary preparations in terms of the room reservations in the visitors' hostel and synchronization with Institute events and activities are in progress.

4.2 AA Membership : This year a total of 1,807 (1,034 UG and 773 PG) received their degrees on 49th Convocation held on 27th and 28th June, 2016. Out of these, 1,671 applied for the Life Membership of Alumni Association (136 did not apply). List of

1,671 is attached as Annexure-5. More than 1,200 have already visited the AA office and collected their Life Membership Cards. The remaining ones are being contacted for their membership cards.

Agenda Item 5	Reports from AA Sub-Committees
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5.1 IT Committee

The following areas part of the IT committee team coordinated by Mr Praksh Rastogi.

- (a) **Alumni Website** : All relevant updates to be looked at and where required the new linkages to be done.
- (b) **Alumni Interaction Platform** : Few platforms are under evaluation. They include Almashine, Alma.. and Zulu Social. The trail with Zulu Social is underway. All required data privacy and security controls shall be addressed.
- (c) **Facebook Group Interaction** : The team is awaiting the addition of the Alumni Association office members for continuous and regular updates. There is an addition point of ownership that shall be shared separately.
- (d) **Election Office System** : The team needs to validate and approve the next election planned. It shall work with the election office to choose the appropriate system and with relevant controls.

5.2 Fund Raising Committee

The fund committee shall look at streamlining the process for the donations or the payments made to Alumni Association or the Institute. The team is coordinated by Kritika Bhargava. Following tasks are identified.

- (a) Complete the team members for the committee by 15th September, 2016.
- (b) Understand and interact with IITK Foundation.
- (c) Interact with DORA, clarify and share processes.

5.3 Elections Committee

5.3.1 Recommendations

[See item 3.1 : ATR (Item 5.1/BOD 2nd Meeting) Ayyangar Committee Report]

5.3.2 Identification of posts for which re-election is required

[See item 3.1 (a) : Action on the Report]

5.3.3 Nomination of Election Officer

[See item 3.1 (b) : Appointment of Election Officer]

5.4 Constitution and Procedure Review Committee

A committee is to be formed to review Constitution, Bylaws and Chapter guidelines and suggest amendments in light of functional issues and those faced during past elections.

5.5 New Committees Added

5.5.1 AA Action Drivers

This team will focus to identify one key action per month and then would drive and guide AA BOD for implementation along with the required members from the Alumni. This committee shall meet around once in a month and shall be coordinated by Pradeep Bhargava. The following members have agreed to be part of the Committee

- Rakesh Sharma
- Rakesh Pandey
- Ravi Challu
- Rajnish Karki
- Gopal Sutawala

Few confirmations are still awaited and we shall have the updates included from them in the BOD

5.5.2 Brand Building with Batches

This team would comprise the batch coordinators. The batch coordinators list shall be compiled and shared on the AA website. The team members shall work to ensure registration, participation and communication.

5.5.3 Campus Connect Community

With 3 members from AA IIT Kanpur chapter, this team would be geared to build two way feedback and build the relationship back with Campus in a harmonious way. This committee shall also look at improving the sponsored projects, internship and visibility for recruitment. The committee shall be formed by 15th September.

Agenda Item 6	Chapter News
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6.1 Chapter Accreditation

The following chapters have completed the documentation and are accredited.

- (a) AA IITK West Coast Chapter
- (b) AA IITK Outer Delhi Chapter

Other Chapters where documentation completion is in process include :

- (a) Hyderabad
- (b) Kanpur
- (c) Delhi
- (d) Gurgaon

Update of the existing team has to be provided by Jamshedpur chapter.

6.2 Chapter Activities and Feedback

The following event have been planned/conducted since the last BOD meeting :

- 8th July, 2016 Women led event at Bangalore
- 23rd Aug, 2016 Gala Dinner in Bay area

The other planned events in the next weeks include :

- 3rd Sept, 2016 SMC 4 at Pune - event for interaction of start ups, mentors and investors.
- 3rd Sep, 2016 Bulla 2016 - a family event in Bangalore.
- 15th Oct, 2016 SMC at Delhi - event for interaction of start ups, mentors and investors.

Agenda Item 7	Regularization of Open Points
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7.1 Control of Facebook and other Social Network Accounts and Actions required thereof

AA IITK Facebook account was created by AA office and for the interaction with all the alumni. As of date it has not been handed over by the members of the outgoing AA IITK Board. A request from the President to add the members from AA IIT Board has been sent to the existing Administrative Members - Prof Ashok Gupta and Mr Ishant Jain. The account has not been handed over to the AA IITK as yet.

It was decide that a request from the Secretary should be sent to the existing Administrative Members once again to handover the FB groups account.

7.2 Resignation of Ashok Gupta

Prof Ashok Gupta has sent a letter dated 29th March 2016 to the Alumni office that he does not intend to be part of the AA Board and shall take time off for other

personal matters. Prof Ashok Gupta has not responded to the request to clarify his stand.

Members also felt that a President after his active term is over has a very important role to play in the next BOD. This is why the BOD of AA IIT Kanpur has previous President as an ex-officio member of the BOD. It was also felt that Prof Ashok Gupta should review his decision of resigning from the BOD.

Agenda Item 8	Support for Stage III Cancer Treatment (T3M1N0) – Nitesh Prajapat (IITK-Y8324)
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Mr Nitesh Prajapat (Roll No.Y8324), an IIT Kanpur alumnus (BT/ME/2012) of the 2008 batch has informed Alumni Association IIT Kanpur through an email that he has been diagnosed with Stage III Rectum Cancer (T3M1N0) on July 5th, 2016. He has been advised by Dr. P. Jagannath (Chairman, Dept of Surgical Oncology at Lilavati Hospital) to undergo the following treatment:

- (a) 6 weeks of radiation therapy along with chemotherapy under the guidance of Dr V. Kannan (Head, Department of Radiation Oncology at Hinduja Hospital) and Dr Asha Kapadia (Head, Oncology at Hinduja Hospital)
- (b) 6 weeks of rest for the after effects of radiation therapy and preparing the body for surgery
- (c) post 12 weeks, a major surgery will be conducted in the last week of Sept'16 by Dr P. Jagannath for removing the tumour.
- (d) major chemotherapy to prevent it to occur again in future

He had also sent related documents and necessary reports that can be found on the link:
https://www.dropbox.com/sh/z0r9d5e9u1coebf/AAASDG7T9wZyPXPBiI_3_J3a?dl=0

The expected cost as of now is around Rs. 20 Lacs.

Nitesh is hoping to reach out to his batch mates and other fellow alumni who might be willing to offer financial support.

The request was considered by the BOD and the Board expressed its commitment to help Nitesh. It was also noted that there were two ways to remit the amount

- (a) Direct remittance of the amount to the bank account of Nitesh (details as provided by him are mentioned below).

NITESH KUMAR PRAJAPAT
A/c No: 20013291246
STATE BANK OF INDIA
IFSC Code: SBIN0006210
MICR Code: 700002130

- (b) Contribute through a common fund "Help Nitesh Prajapat (IITK/BT/ME/2012)" Fund to be created at the office of Alumni Association, IIT Kanpur. All the funds collected shall be transferred to the above bank account of Nitesh. It was also noted that due to some recent issues, donations will not be able to receive 80G certificate from the AA office.

While agreeing to the request of Nitesh, the BOD also desired to constitute a committee to study the issues related to such kind of future requests from the members of AA and submit its recommendations to the Board.

Agenda Item 9	Any other item with the permission of chair
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There were no other items proposed by any of the members present.

The meeting ended at 7.30 pm with thanks to the Chair.

Kripa Shanker
(Secretary, Alumni Association)