



Minutes of the 1st Board of Directors Meeting (BOD)

Alumni Association, IIT Kanpur

Date of the meeting: 24th August, 2025

Mode of meeting: Online

The meeting commenced at 07:00 PM at Indian Standard Time.

Board Members Present:

1. Rakesh Sharma, President
2. Tarun Bhargava, Vice-President
3. Amey Karkare, Secretary
4. Ketan Rajawat, Treasurer
5. Nishith Mohan, Member-1
6. Niti Kalra, Member-2
7. Tarun Agarwal, Member-3
8. Rahul Shukla, Member-4
9. Vijaya, Member-5
10. Chandan Upadhyay, Member-6
11. Virendra Kumar, Member-7
12. A K Saha, Ex-Secretary
13. Amod Agarwal, Ex-Member-1
14. Rhythm Pathak, Ex-Member-3

Attendees:

1. Ayan Gupta, President of Student Gymkhana
2. Yash Giri, Chairperson of the Student Senate

Agenda and Proceedings

1. Attendance Roll Call

Attendance was taken, and the members listed above were present.

2. Confirmation of Quorum

With quorum met, the meeting was formally called to order at 7:00 PM.

3. Welcome Address

Prof. Amey Karkare, Secretary of the Alumni Association (AA), delivered the welcome address and greeted all members.

4. Vote of Thanks to the Outgoing Board Members

The President expressed gratitude to the outgoing board members for their leadership and contributions.

Notable accomplishments under the outgoing board included:

- Establishment of a Satellite Alumni Association office in Bangalore and appointment of Mr. Jai Shankar Sharma as the Coordinator for the Bangalore office.
- Successful launch of the Startup Master Class (SMC) in Bangalore, albeit with limited seating.
- Announcement of the next GCC-themed SMC to be held at IIT Kanpur on 13–14 September 2025, led by Mr. Jai Shankar Sharma.

Mr. Amod Agarwal and Mr. Rhythm Pathak thanked the board and exited the meeting.

5. Nomination of 2 DAAs/Donors

- The board discussed nominating two Distinguished Alumni/Donors (DAAs).
- Some members proposed the following names for consideration:
 - Mr. Jai Shankar Sharma (DSA awardee)
 - Mr. Sunil Singhal (DAA awardee)

Discussion:

The selection is deferred to the next meeting. Discussion will continue via WhatsApp/email. DSA is considered at par with DAA, however, not included in the Constitution. This is probably due to the fact that DSA was constituted in late 2010's. The exact position be ascertained by DORA and accordingly be placed before the Board. Constitutional amendment may be taken up, if necessary.

Distinguished Alumnus / Donor: Constitution stipulates that there shall be two nominated directors in this category. They shall be Regular or Life Member of the Association and should have been awarded the Distinguished Alumnus Award by the Institute OR should have made generous endowments for the betterment of the Institute. The incoming Board of Directors shall nominate the members and their term shall be co-terminous with that of the incumbent Board.

6. Circulation of Chapter Guidelines and Way Forward

The President suggested that members with prior experience of actively working in chapters be preferred. Accordingly, following resolutions were passed:

RESOLVED THAT in order to strengthen alumni engagement and ensure structured growth of chapters across geographies, the Board of Directors of the Alumni Association IIT Kanpur hereby constitutes a Chapter Formation and Management Committee with the mandate to draft and recommend guidelines for the formation, operation, and governance of alumni chapters, and to define their relationship with the central body.

RESOLVED FURTHER THAT the following members be and are hereby appointed to the Committee:

1. Ms. Neeti Kalra – Member
2. Mr. Rahul Shukla – Member
3. Mr. Tarun Bhargava – Convener
4. Mr. Virendra Kumar – Member

RESOLVED FURTHER THAT the Committee shall present a draft framework and detailed recommendations to the Board within a reasonable timeframe, for review and approval.

7. Constitution of Insurance Committee

WHEREAS the Board places on record its sincere appreciation for the long-standing involvement of Mr. Nishith Mohan, who has been associated with the Alumni Insurance Scheme since its inception, and for the dedicated contribution of Mr. Chandan Upadhyay, who has actively supported the Scheme for the past two years, including during his tenure in the previous Board. The Board acknowledges their commitment and passion to support the alumni fraternity and society at large.

RESOLVED THAT an Insurance Committee be constituted to oversee, manage, and expand the Alumni Insurance Scheme, with the following members:

1. Mr. Chandan Upadhyay – Member
2. Mr. Nishith Mohan – Convener
3. Ms. Vijaya – Member
4. Mr. Tarun Agarwal – Member

RESOLVED FURTHER THAT the Insurance Committee shall be responsible for designing, implementing, and monitoring alumni insurance schemes, ensuring their relevance, financial prudence, and timely communication to the alumni community.

RESOLVED FURTHER THAT the group term life insurance policy shall be launched by end September 2025, with expanded coverage options, as proposed by the Committee.

8. Dhobhi Issue

The President provided the Board with detailed background and informed the Board that commercial washing and drying machines were installed for the dhobhis on 15 August 2025, significantly improving their working environment.

- The Alumni Association is also considering providing rent assistance for two homeless dhobhi families for a period of six months.
- During the discussion, Mr. Nishith Mohan expressed his willingness to extend financial support through the batch coordinator's fund, subject to receipt of proper documentation.

9. Review of AA Corpus and Current/Proposed Investments

The President gave a brief overview of the corpus and current investment allocations, noting the importance of aligning them with the Association's long-term objectives and liquidity needs.

Discussion Summary:

Members agreed that a fuller review of investment strategy, risk-return profile, and new opportunities requires more time and detailed inputs.

Way Forward:

A comprehensive discussion on corpus and investments was deferred to subsequent meetings, with a detailed note to be circulated in advance.

10. List of Projects Proposed by the New Board

The Vice President encouraged Board Members to share their project proposals for consideration, emphasising the need to prioritise activities that align with the Association's objectives.

Way Forward:

It was agreed that discussion and review of proposed projects be discussed offline and taken up in future meetings, once submissions are received.

11. Creation and Use of Generic Email IDs for BOD Members

To ensure continuity, institutionalisation, and smooth functioning of the Alumni Association, it is proposed that generic email IDs be created for all elected office bearers and members. This will provide permanence to communication channels, enable seamless handover during transitions, direct official communication to a recognised ID for each role, and reduce reliance on personal email IDs — thereby strengthening the institutional identity of the Association.

RESOLVED THAT in order to institutionalise communication and ensure continuity in Board functioning, the following generic email IDs be created for the elected office bearers and members of the Association of Alumni IIT Kanpur:

- President – president@iitkalumni.org
- Vice President – vicepresident@iitkalumni.org

- Secretary – secretary@iitkalumni.org
- Treasurer – treasurer@iitkalumni.org
- Member 1 – member1@iitkalumni.org
- Member 2 – member2@iitkalumni.org
- Member 3 – member3@iitkalumni.org
- Member 4 – member4@iitkalumni.org
- Member 5 – member5@iitkalumni.org
- Member 6 – member6@iitkalumni.org
- Member 7 – member7@iitkalumni.org

RESOLVED FURTHER THAT all Board Members shall refrain from using their personal email IDs for Association-related communication to the maximum extent possible, and instead, use the generic institutional IDs allotted to their respective positions.

RESOLVED FURTHER THAT the Admin Head – Alumni Office be and is hereby authorised to take all necessary steps for creation, maintenance, and secure handover of the above email IDs to the respective office bearers and members, as and when elected.

12. Any Other Item with the Permission of the Chair

No additional items were raised.

Amey Karkare

Prof. Amey Karkare
(Secretary, Alumni Association IIT Kanpur)